



Gender Institute Conditions of Award

Conditions of award

Grants awarded are subject to the conditions outlined below.

- The initiative is as inclusive of as wide a range of ANU academics and/or Gender Institute members as possible
- The project explicitly acknowledges Gender Institute support in all publicity/media coverage and the Gender Institute banner is displayed at any associated events. All publicity and promotional material must include relevant logos.
- All administrative duties and logistical details (e.g. venue booking, catering, Gender Institute banner pick up and drop off, etc.) are organised by successful applicants.
- A report on progress and outcomes is submitted every six months and within three months of completion of the project timeframe. Final reports should include documentation (photos, recordings, media coverage, publications etc.) to be published on the Gender Institute website.
- The total funds given to the grant recipient will be transferred to an account nominated by the recipient and all expenditure must be managed by the recipient. Funds will be transferred to individual Colleges or Divisions and must be expended in accordance with the proposal outline. Funds not spent are returned to the Gender Institute where possible, or to Central ANU finance. A financial acquittal report is submitted to the Gender Institute on the completion of the project. Please note that if your project or initiative carries on into the following year and is not held in a Q account, there is a likelihood of funds being returned to Central. Please discuss with your admin team how to protect your funding from being returned if your plan extends into the year following the award.

The Gender Institute will assist in advertising your associated events by promoting them on the Gender Institute website, social media pages and in the newsletter.

Kindly forward the following information the Gender Institute Administrator at least six weeks before your event:

- Event/project title
- Speaker names and affiliations
- Venue details
- Abstract of the talk/description of the event: 100-200 words
- Short speaker biographies
- A high-resolution image

Any changes or deviations from the original grant application must be reported to the Gender Institute in a timely manner.